

Encompass Update: New Forms, New Features, Revisions

Date: April 2008

Tip of the Month: Use the **Unsigned Doctor Related Documents due to no Auth** report to find out if any prescribers are waiting for you to enter an authorization in order to sign a note. Click [Affiliate Reporting](#) in the main menu, then [Reporting Services](#), search for the report then click [Run Report](#). Afterward run the **Auth Expires within 30 Days** Report to stay on top of entering new authorizations before current ones expire.

CHANGE	ESTIMATED ROLLOUT	PRIMARY USERS	TYPE	DETAILS OR INSTRUCTIONS
New forms for Nurses and Prescribers	Fall 2008	Nurses and Prescribers	New forms	Several forms will be available for testing as early as next month: Doctor's ATO Review, Children's Psychiatric Evaluation, and Nurse's Interim Contact Note
More than one modifier can be entered on a claim	May 2	Claims/Billing staff	New feature	The HCFA-1500 and the UB-92 form are being updated to allow multiple modifiers to be entered, one main modifier and three additional modifier fields. All entered modifiers will be taken into account when calculating the units remaining. A copy/paste button will be added for any claim detail line entered. This provides a quick way to copy a detail line, so if a provider has to enter 30 lines (one for each day of the month), they can enter one line, copy it 29 times and then adjust rate, units, etc. on the new detail lines as needed.
More than one modifier can be entered on a Service Activity Log (SAL)	May 2	Clinicians	New feature	The SAL will be revised so that one main modifier and up to three additional modifiers can be entered. The main modifier field is immediately to the right of the CPT code field, and controls the rate. For example, if you provide home based services using the PMTO model, and a parent was not present during the meeting, you would enter H0036 in the CPT code field, HA (for PMTO) in the main modifier field, and HS (parent not present) in the additional modifier field. When a CPT code is authorized, the base code (no modifiers) will be entered on the authorization. Modifiers will only be entered on the SAL or claim.
HH TG and HH modifiers are added automatically	May	Clinicians and Claims staff	New feature	Encompass will prefill the HH TG and HH modifiers automatically on qualifying services. If the SA Section of the Progress Note indicates SA Co-Occurrence, then the HH modifier is pre-filled on the signature (SAL) page of the note. If the HH modifier is pre-filled and the consumer's current team is part of the COD-IDDT program, then the TG modifier is also pre-filled on the SAL page of the progress note.

If you would like to request a change, enhancement, or report, contact your Encompass Liaison:
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